



## AGM – Minutes

26<sup>th</sup> March 2015, SONA Conference, Durban

*19 attended, 9 were SANS members, of which 4 were members of EXCO*

*Apologies given: Sian Hemmings*

1. Minutes of AGM 2014 read and accepted.
2. SANS membership
  - a. 56 registered SANS members and 123 on SANS mailing list.
  - b. Target 100 registered SANS members in 2016
  - c. Challenge to be given to each SANS member to bring 1 new membership to SANS
  - d. **Marketing of SANS needs to be driven by SANS members – several members suggested ideas, due to the limited time the chair has asked that these thoughts are sent through to her via email: [howellsfleur@gmail.com](mailto:howellsfleur@gmail.com)**
  - e. We need to diversify the forums we attend which will increase our exposure
  - f. We need to connect with other societies beyond our current reach
3. SANS symposium – Biological Psychiatry, Lord Charles, Somerset West, Cape Town
  - a. Need to determine the **number of travel grants (flights & accommodation)** to attract SANS members outside of Western Cape, with the conference being held in Somerset West @ the Lord Charles Hotel/Conference venue.
  - b. Important dates for SANS symposium registration that will be held by Biological Psychiatry
    - i. **Abstract submission before the 30<sup>th</sup> of April**
    - ii. Early bird registration before the 4<sup>th</sup> of April – R 750
    - iii. Later registration – R1 000
    - iv. Plenary lecture will be given by Professor Thomas Elbert from Konstanz University in Germany.
4. SANS grants/awards
  - a. Dr Paula Heron – Young Scientist Award certificate – R2,000 annual donation
  - b. Dr Santy Daya – Prof Santy Daya Prize – R5,000 annual donation
  - c. **Need to further attract donations, members to forward potential philanthropists that would be interested in contributing to SANS**
5. Treasury
  - a. Full financial report, Treasurer presented bank statement for SANS and verbally took use through the status of the account, and movement of monies, total amount R213,026.76 in the SANS account. This information needs to be prepared into a user friendly format so that we can initiate correct auditing which is a requirement.
  - b. Status of bank account change(s). There remain problems with management of the account due to it being a money market account. Chair to draft a letter with the request for a NEW ACCOUNT, specifically a current account with ABSA, where the SANS money market account is currently held. This letter will be written during the SONA meeting in Durban and the Treasurer will have it in hand to expedite the process. A copy of the recently accepted minutes need to also be submitted with this letter. **(COMPLETED DURING SONA 2015 – signed documents with Treasurer)**

## 6. Any other business

### WEBSITE

Christopher Currin will be consulted to help us with revitalizing our website and get to level of function, i.e. electronic registration, and blog page to involve our members, i.e. advertising talks, reporting back on attendance to national and international conferences.

### NOTE ON FUNDS

We need to be cognisant that membership fees, being R100, serve to bring the members together and are not to be seen as an income /profit. To attract funds can be achieved through registration fees to symposia.

### EXCO MEMBERS

We need to diversify, be transformative, and include all South African regions.

### SANS CONSTITUTION

Chair to distribute the constitution, changes and these changes approved at the SANS symposium to be held at Biological Psychiatry Congress in September, 2015.

## 7. Executive committee status

Chair - Fleur Howells, University of Cape Town

Secretary - Sian Hemmings, Stellenbosch University

Treasurer - Musa Mabandla, University of Kwa-Zulu Natal

Media Officer - Jennifer Hsieh, University of Cape Town

Co-opted Executive Committee member - Siyabonga Goodwill Sibiyi

Co-opted Executive Committee member - Lauriston Kellaway, University of Cape Town

Co-opted Executive Committee member - Vivienne Russell, University of Cape Town & Kwa-Zulu Natal

### **Exco members that stand down**

Co-opted Executive Committee member - Susan Janse van Rensburg

### **Exco members opted in**

Co-opted Executive Committee member – Adhil Bhagwandin, Witwatersrand

Co-opted Executive Committee member – Lihle Qulu, University of Kwa-Zulu Natal

Co-opted Executive Committee member – Brian Harvey, North West University